

(Informal Joint) Cabinet



St Edmundsbury
BOROUGH COUNCIL

Title:	Agenda
Date:	Tuesday 22 May 2018
Time:	6.00 pm
	<p>6.00 pm Open Forum At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members in Part 1(A) of the agenda only. Members wishing to speak during this session should if possible, give notice in advance. Who speaks for and for how long will be at the complete discretion of the person presiding.</p>
	<p>6.00 pm <i>(or at the conclusion of the Open Forum, whichever is the later)</i> Members of the public who live or work in the Borough (or Forest Heath District) are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1(A) of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.</p> <p>A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.</p> <p>There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.</p>
	<p>6.00 pm The formal meeting of the Cabinet will commence at 6.00 pm or immediately following the conclusion of the informal discussions, whichever is the later, in the Conference Chamber West.</p>
Venue:	Conference Chamber West (F1R09) West Suffolk House Western Way Bury St Edmunds IP33 3YU

Membership:	<p style="text-align: center;">Leader John Griffiths</p> <p style="text-align: center;">Deputy Leader Sara Mildmay-White</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Councillor</u></th> <th style="text-align: left;"><u>Portfolio</u></th> </tr> </thead> <tbody> <tr> <td>Carol Bull</td> <td>Future Governance</td> </tr> <tr> <td>Robert Everitt</td> <td>Families and Communities</td> </tr> <tr> <td>John Griffiths</td> <td>Leader</td> </tr> <tr> <td>Ian Houlder</td> <td>Resources and Performance</td> </tr> <tr> <td>Sara Mildmay-White</td> <td>Housing</td> </tr> <tr> <td>Alaric Pugh</td> <td>Planning and Growth</td> </tr> <tr> <td>Jo Rayner</td> <td>Leisure and Culture</td> </tr> <tr> <td>Peter Stevens</td> <td>Operations</td> </tr> </tbody> </table>	<u>Councillor</u>	<u>Portfolio</u>	Carol Bull	Future Governance	Robert Everitt	Families and Communities	John Griffiths	Leader	Ian Houlder	Resources and Performance	Sara Mildmay-White	Housing	Alaric Pugh	Planning and Growth	Jo Rayner	Leisure and Culture	Peter Stevens	Operations
<u>Councillor</u>	<u>Portfolio</u>																		
Carol Bull	Future Governance																		
Robert Everitt	Families and Communities																		
John Griffiths	Leader																		
Ian Houlder	Resources and Performance																		
Sara Mildmay-White	Housing																		
Alaric Pugh	Planning and Growth																		
Jo Rayner	Leisure and Culture																		
Peter Stevens	Operations																		
<p><i>The Constitution of the Cabinet is to be announced under Item 8 on the Agenda for the Annual Meeting of the Council to be held on 17 May 2018. As this Cabinet Agenda was prepared prior to the Annual Meeting of the Council it reflects the Portfolio Holders and the Portfolios held immediately prior to the Annual Meeting.</i></p>																			
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																		
Quorum:	Three Members																		
Committee administrator:	<p>Claire Skoyles Democratic Services Officer Tel: 01284 757176 Email: claire.skoyles@westsuffolk.gov.uk</p>																		

Public Information



St Edmundsbury
BOROUGH COUNCIL

Venue:	West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757176 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public participation:	Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.	
Disabled access:	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons. Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	

Agenda

Procedural Matters

All Members of Forest Heath District Council's Cabinet will be in attendance to enable informal discussions on the reports listed in Items 5. and 6. inclusive below to take place between the two authorities:

<u>Councillor</u>	<u>Portfolio</u>
David Bowman	Operations
Ruth Bowman J.P.	Future Governance
Andy Drummond	Leisure and Culture
Stephen Edwards	Resources and Performance
Robin Millar	Deputy Leader/Families and Communities
Lance Stanbury	Planning and Growth
James Waters	Leader

QUORUM: Three Members

On the conclusion of the informal joint discussions, the Cabinet will hold its formal meeting in the Conference Chamber West as follows:

- 1. Apologies for Absence**
- 2. Minutes**

1 - 22

To confirm the minutes of the meetings held on 27 February 2018, 27 March 2018 and 17 April 2018 (copies attached).

Part 1 (A) - Public

- 3. Open Forum**

(This item was undertaken at the beginning of the informal discussions, to allow Members to consider the issues raised by the non-Cabinet members in relation to Items 5. and 6. inclusive. The Open Forum on Items 7. to 9. will be subject to the following rules.)

At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussions with, non-Cabinet members in **Part 1(B)**. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

4. Public Participation

(Public speaking on Items 5. and 6. inclusive was undertaken at the beginning of the informal discussions, to allow Members to consider the issues raised by the members of the public. Public speaking on Items 7. to 9. inclusive will be subject to the following rules)

Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in **Part 1(B)** of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

(Following the informal discussions held with Forest Heath District Council's (FHDC) Cabinet on Items 5. and 6. inclusive below, Members are asked to refrain from partaking in any further discussion. Separate formal meetings of both FHDC and St Edmundsbury Borough Councils' Cabinets will then commence with Members being requested to formally resolve Items 5. and 6. inclusive below.)

KEY DECISIONS

5. Building Control Resourcing 23 - 28

Report No: **CAB/SE/18/028**

Portfolio Holder: Alaric Pugh Lead Officer: David Collinson

(For reference purposes, Forest Heath District Council's Report Number is CAB/FH/18/028)

NON-KEY DECISIONS

6. Report of the Anglia Revenues and Benefits Partnership Joint Committee: 27 March 2018 29 - 36

Report No: **CAB/SE/18/029**

Portfolio Holder: Ian Houlder Lead Officer: Jill Korwin

(For reference purposes, Forest Heath District Council's Report Number is CAB/FH/18/029)

Part 1 (B) - Public

NON-KEY DECISIONS

- 7. Report of the Overview and Scrutiny Committee:
18 April 2018** **37 - 42**
- Report No: **CAB/SE/18/030**
Outgoing Chairman of the Committee: Diane Hind
Lead Officer: Christine Brain
- 8. Annual Review and Appointment of Cabinet's Working
Party, Joint Committees/Panels and Other Groups** **43 - 76**
- Report No: **CAB/SE/18/031**
Portfolio Holder: John Griffiths Lead Officer: Leah Mickleborough
- 9. Decisions Plan: 1 May 2018 to 31 May 2018** **77 - 94**
- To consider the most recently published version of the Cabinet's
Decisions Plan
- Report No: **CAB/SE/18/032**
Portfolio Holder: John Griffiths Lead Officer: Ian Gallin

Part 2 – Exempt

NONE